

Job Description: Domestic Ship Safety Inspection Officer

Position Summary: The Domestic Ship Safety Inspection Officer will be employed by the Marine Division and play a crucial role in ensuring safety and regulatory compliance of ships. This position requires close collaboration with Designated Persons Ashore (DPA) to oversee safety management systems and maintain adherence to maritime regulations. The Inspection Officer will report to the Director of Marine and provide monthly reports.

Key Responsibilities:

1. **Conduct Ship Inspections:** Perform comprehensive inspections of domestic ships to assess safety measures, equipment functionality, and regulatory compliance.
2. **Collaborate with Designated Persons Ashore:** Work closely with Designated Persons Ashore (DPA) to ensure effective implementation of safety management systems and adherence to regulatory requirements.
3. **Monitor Safety Standards:** Continuously monitor and evaluate safety practices, equipment maintenance, and emergency preparedness onboard domestic ships.
4. **Assess Safety Management Systems:** Review and assess the effectiveness of safety management systems in place, providing recommendations for improvement where necessary.
5. **Investigate Incidents:** Conduct investigations into accidents, incidents, or safety concerns, documenting findings, and recommending corrective actions.
6. **Provide Guidance and Training:** Offer guidance and training to ship operators and crew members on safety procedures, regulatory compliance, and best practices.
7. **Maintain Records and Reports:** Keep accurate and up-to-date records of inspections, incidents, and safety-related information. Prepare and submit detailed reports to the Director of Marine on a monthly basis.
8. **Stay Updated on Regulations:** Remain informed about domestic maritime regulations, industry standards, and best practices related to ship safety.
9. **Collaborate with Relevant Authorities:** Coordinate with relevant authorities, including port authorities and maritime regulatory bodies, to ensure compliance and address safety-related concerns.
10. **Support Safety Initiatives:** Participate in safety campaigns, workshops, and training programs aimed at enhancing domestic ship safety and regulatory compliance.

Key Performance Indicators:

1. **Number of Ship Inspections:** The frequency and thoroughness of inspections conducted on domestic ships.
2. **Compliance Rate:** Percentage of inspected ships found to be in compliance with safety standards and regulatory requirements.
3. **Incident Investigations:** Timely and effective investigations conducted on reported incidents, with comprehensive documentation and recommended corrective actions.

4. Training and Guidance: Delivery of effective guidance and training to ship operators and crew members on safety procedures and regulatory compliance.
5. Timely Reporting: Adherence to the monthly reporting schedule, ensuring reports are accurate, comprehensive, and submitted on time.
6. Collaboration: Successful collaboration with Designated Persons Ashore, relevant authorities, and industry stakeholders to promote safety and compliance.
7. Safety Management System Assessment: Evaluation of safety management systems and implementation of improvements, as needed.
8. Records Management: Accurate and well-maintained records of inspections, incidents, and safety-related information.

Minimum Qualifications:

- Hold a valid Class 3 Certificate of Competency (CoC) Deck or Engine or equivalent.
- In-depth knowledge of domestic maritime regulations, safety standards, and industry best practices.
- Experience in conducting ship inspections and investigations.
- Strong analytical and problem-solving skills.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Attention to detail and ability to maintain accurate records.
- Familiarity with safety management systems and their implementation.
- Knowledge of emergency response procedures and risk assessment.

Additional Responsibilities:

- Attend relevant training and professional development programs to enhance knowledge and skills.
- Contribute to the development and improvement of domestic ship safety regulations and policies.
- Provide expert advice to the Director of Marine and other stakeholders on safety matters.
- Assist in the coordination of emergency response exercises and drills.
- Stay updated on emerging safety technologies and practices applicable to domestic ship operations.

Pre-requisite

- Age will be no more than 40 years at time of application.