

Job Description: Small-Craft Enforcement & Compliance Officer (Deck Officer)

Position Summary: The Small-Craft Enforcement & Compliance Officer (Deck Officer) will be responsible for supporting the inspection of small crafts, including fishing boats, for a period of two years. They will work under the supervision of the Assistant Surveyors of Small Crafts and provide monthly reports. The primary role of the Deck Officer will be to enforce regulations, ensure compliance with maritime laws, and maintain safety standards in small crafts.

Key Responsibilities:

1. **Inspect Small Crafts:** Conduct comprehensive inspections of small crafts, including fishing boats, to ensure compliance with safety standards, equipment requirements, and relevant regulations.
2. **Enforce Maritime Laws:** Monitor and enforce maritime laws, regulations, and fishing quotas to prevent illegal fishing practices and protect marine resources.
3. **Conduct Investigations:** Perform investigations in response to reported violations, accidents, or suspicious activities related to small crafts. Collect evidence, interview witnesses, and prepare detailed reports.
4. **Provide Guidance and Education:** Offer guidance and educational resources to small craft operators regarding safety practices, equipment maintenance, and compliance with regulations.
5. **Liaise with Authorities:** Collaborate with law enforcement agencies, coast guard, and other relevant authorities to coordinate enforcement activities and share information on non-compliant vessels.
6. **Maintain Records:** Keep accurate and up-to-date records of inspections, violations, investigations, and any other relevant information. Ensure the timely submission of reports to the Assistant Surveyors of Small Crafts.
7. **Monitor Safety Equipment:** Inspect and verify the presence and functionality of safety equipment, including life jackets, fire extinguishers, navigation lights, and distress signals on small crafts.
8. **Risk Assessment:** Conduct risk assessments of small crafts, identifying potential hazards, and recommending measures to mitigate risks.
9. **Collaborate with Stakeholders:** Work closely with local craft operators, fishing communities, and industry stakeholders to foster a culture of compliance and safety.
10. **Assist Assistant Surveyors:** Support the Assistant Surveyors of Small Crafts with any additional tasks related to small-craft enforcement as required.

Key Performance Indicators:

1. **Number of Inspections Conducted:** The frequency and thoroughness of inspections performed on small crafts, including fishing boats.
2. **Compliance Rate:** Percentage of inspected crafts found to be in compliance with safety standards and regulations.

3. Violation Reports: Number and quality of reports submitted on violations, accidents, or suspicious activities.
4. Timely Reporting: Adherence to the monthly reporting schedule, ensuring reports are accurate, comprehensive, and submitted on time.
5. Effective Communication: Ability to clearly communicate and provide guidance to small craft operators regarding safety regulations and compliance.
6. Collaboration: Successful collaboration with relevant authorities, stakeholders, and craft operators to promote safety and compliance.
7. Risk Mitigation: Implementation of risk assessment findings and recommendations to minimize hazards and enhance safety practices.

Minimum Qualifications:

- Hold a valid Class 4 Certificate of Competency (CoC) Deck or equivalent.
- Strong understanding of maritime laws, regulations, and safety standards.
- Experience in conducting inspections and investigations.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Strong attention to detail and ability to maintain accurate records.
- Physical fitness to carry out inspection duties on small crafts.
- Knowledge of small-craft operations and equipment is desirable.

Additional Responsibilities:

- Stay updated on relevant maritime laws, regulations, and best practices related to small-craft safety.
- Participate in training programs and professional development opportunities to enhance knowledge and skills.
- Support public awareness campaigns on marine conservation and sustainable fishing practices.
- Collaborate with the Assistant Surveyors of Small Crafts in implementing enforcement strategies and initiatives.
- Assist in the development and improvement of inspection protocols and guidelines.
- Provide technical expertise and advice to craft operators regarding safety practices and compliance.
- Conduct regular follow-up inspections to ensure compliance and monitor corrective actions taken by small craft operators.
- Assist in the identification and implementation of new technologies and practices to enhance small-craft safety and compliance.

- Collaborate with other enforcement agencies and organizations to exchange information and coordinate efforts related to small-craft enforcement.
- Participate in joint patrols and enforcement operations to ensure compliance with maritime laws and regulations.
- Provide input and feedback on the development and revision of small-craft regulations and policies.

Prerequisite

- Age will be no more than 40 years at time of application.